



Brentwood

HOTEL

**DIABETES NZ
ACCOMMODATION REQUEST**
GROUP REF: 80059 – CONFERENCE DATES 17 NOVEMBER 2018
Nightly tariff \$147.50 (incl GST)
(Please book direct for accommodation held 16 & 17 November 2018)

PLEASE FAX TO: Reservations
04 9200 400
OR PHONE Freephone 0508 273 689
OR EMAIL TO: reservations@brentwoodhotel.co.nz
OR MAIL TO: Reservations
Brentwood Hotel
PO Box 14 045
Kilbirnie
WELLINGTON

NAME/S _____

REQUEST Double/Single (1x queen bed)
 Twin (1x queen, 1x single bed)

ARRIVAL DATE _____ DEPARTURE DATE _____

ETA _____ ETD _____

PHONE _____ EMAIL _____

We require a current credit card to guarantee the booking (note we do not take funds from these accounts merely use it as a security against the booking)

CREDIT CARD TYPE: _____ NAME: _____

NUMBER: _____ EXPIRY: _____

Full cancellation of one night's accommodation rate will apply when accommodation is cancelled within 24 hours prior to arrival. No shows will automatically be charged at the first night's accommodation rate and automatically cancelled from our system. Rooms that have not been confirmed with a credit card number or deposit are on 6pm release and can be entered back into our system for resale.

We have a complimentary shuttle service which operates 24 hours. For a pick-up, guest can call us on the freephone 0508 273 689 and we will pick up outside the 'Arrivals Terminal' (downstairs). For a drop off, guest can arrange this with Reception.

ALL RESERVATIONS MUST BE RECEIVED BY 22 OCTOBER 2018

THIS SHEET WILL BE RETURNED TO YOU WITH YOUR CONFIRMATION NUMBER

CONFIRMATION NUMBER: _____